

Procedure for Grievance Involving Third-Party Survey

Policy C225, in accordance with Indiana Code 20-26-21-6, requires a grievance procedure for resolving concerns related to the administration of personal analysis, evaluation, or surveys of students. A parent or guardian of a student, or an adult or emancipated student, may file a grievance regarding such analyses, evaluations, or surveys, as follows.

1. The parent or guardian or adult/emancipated student shall submit a complaint in writing to the superintendent or superintendent's designee, setting forth the specific nature of the complaint regarding the potential violation of I.C. 20-26-21. Those reasons would include:

- that the school corporation is using a third-party vendor and that the school corporation and/or the vendor are recording, collecting, and/or maintaining responses or results of individual students;
- that the school corporation has failed to notify and seek permission from the parent/guardian or adult/emancipated student regarding the survey;
- that the school corporation has failed to post the personal analysis/evaluation/survey and provide an explanation of the reasons for administering; or
- that the school corporation has failed to provide a student with appropriate alternative academic instruction during the time frame the personal analysis/evaluation/survey was administered when consent was not provided.

2. The superintendent, or his/her designee, shall respond to the grievance within twenty-one (21) calendar days providing specific information regarding the complaint.

3. If the parent/guardian or adult/emancipated student is not satisfied with the response, a written appeal may be made within ten (10) school days to the Board of School Trustees. The appeal should be sent to the Superintendent. The Board will review the complaint and response at the next public meeting.

Community School Corporation of Eastern Hancock County

Adopted: 08/14/23